

Ready to invest in yourself, broaden your networks and take your career to the next level?

***We recommend downloading this application form as a PDF, and saving your answers as a word doc before completing and submitting.***

Women are under-represented at Board level in the digital/tech sector in Scotland. To address this imbalance, we created Special Edition, a professional development programme that seeks to help ambitious, talented women fulfil their potential and reach the top of the industry.

Running over six months, the programme offers a dynamic mix of professional development training and creative expertise to help boost your confidence, improve your entrepreneurial skills, expand professional networks and progress your career in digital.

The overall ambition of this programme is to set our female delegates on a career trajectory that ultimately leads to the boardroom. Previous delegates have gone on to secure significant promotions, including to Board level, and start their own companies.

Please see the [TRC website](#) for full programme details and entry requirements.

*Information collected via this online form is hosted by Survey Monkey ([privacy-policy](#)) and saved to TRC's secure internal system. The information supplied in this application form will never be shared with third parties. If your application is unsuccessful, we may like to contact you again in subsequent application rounds- it is not uncommon for someone to gain a place on Special Edition on their second application.*

*Your application will be stored securely until June 2022, if you choose to opt-in at the end of this form. For more information, please see TRC's full [privacy policy](#).*

*You can ask to obtain a copy of the data TRC store on you at any time.*

If you have any questions please contact Michelle Conlin: [michelle.conlin@trcmedia.org](mailto:michelle.conlin@trcmedia.org)

\* 1. First Name

\* 2. Last Name

\* 3. Current home address

\* 4. Phone number

\* 5. Email Address

6. LinkedIn Profile

7. Personal Website/Other Social Channels

Tell us about the company you currently work for

**If you are successful in gaining a place on the Special Edition programme, your company information will be shared with our programme funders. We will never publish or share this information publicly.**

**This information should be as accurate as possible, however approximate numbers are accepted.**

\* 8. Company Name

\* 9. Your position in the company

\* 10. Company website

\* 11. Industry sector

\* 12. Company address

Address

Address 2

City/Town

ZIP/Postal Code

Phone Number

\* 13. Number of full-time staff

\* 14. Number of part-time staff

\* 15. Number of contract staff

\* 16. Is the company account managed by Scottish Enterprise or Business Gateway.

Yes

No

17. If yes, please provide the name of the account manager at SE or BG.

\* 18. Turnover from last financial year (approximate)

\* 19. Length of time with company

\* 20. Number of years the company has been trading

## Written case for taking part in Special Edition

\* 21. Please outline why you should be chosen to take part in Special Edition. Tell us:

- What you have to offer
- What you hope to gain from the programme/ how it will benefit your career
- Any current obstacles/barriers to your career advancement
- Any personal challenges that are holding you back from achieving your ambitions
- Outline your goals and ambitions and what the course could help you to achieve.

Be as honest as possible and don't worry about presenting yourself as the 'finished package.' We are specifically looking for women whose careers and confidence could be enhanced by being part of Special Edition.

Max 750 words.

\* 22. If you have a CV, please upload it to dropbox using this link:

[UPLOAD YOUR CV HERE](#)

(If you are sending your CV please ensure you have completed and submitted this application form. CVs received without an accompanying application will not be accepted)

Please note that this dropbox is private and only accessible by Special Edition project manager Caroline McGonigle. Any submitted CV's will only be used for the purpose of recruitment for Special Edition.

- Yes - I have submitted my CV
- No - I am not submitting my CV

## Statement of employers support

**All applicants for Special Edition must have their application supported in writing by an appropriate senior colleague. This may be your senior/line manager, a partner in your company or a recent employer. They should provide a short statement of support below outlining why they believe you are suitable for the programme and what they believe you and where appropriate your company would hope to gain from your participation in Special Edition.**

\* 23. Name of Reference and their title

\* 24. Reference - email address/ phone number

\* 25. Statement (max 500 words)

## Equal Opportunities

Special Edition is a professional development programme for women working in Scotland's digital and tech sectors. We welcome applications from all women across the gender spectrum – cis, trans, intersex, nonbinary, agender, gender variant etc. Self-definition is at the sole discretion of the individual. If you identify as a woman, we welcome your application.

TRC is committed to equality and fairness for all irrespective of race, colour, creed, ethnic or national origin, gender, gender reassignment, marital status, sexual orientation, religion, disability or age. We oppose all forms of unlawful or unfair discrimination. To help us monitor our equality policy please complete this monitoring form. The information you provide will only be used to monitor the effectiveness of our policy and will be treated in the strictest confidence. It will be used for statistical monitoring only and is not part of the selection process.

\* 26. Ethnicity

- |   |   |
|---|---|
| <input type="radio"/> White (Scottish)                              | <input type="radio"/> Pakistani                                     |
| <input type="radio"/> White (English)                               | <input type="radio"/> Bangladeshi                                   |
| <input type="radio"/> White (Irish)                                 | <input type="radio"/> Chinese                                       |
| <input type="radio"/> White (Welsh)                                 | <input type="radio"/> Other Asian background (please specify below) |
| <input type="radio"/> White (Other - please specify below)          | <input type="radio"/> White and Black Caribbean                     |
| <input type="radio"/> Caribbean                                     | <input type="radio"/> White and Black African                       |
| <input type="radio"/> African                                       | <input type="radio"/> White and Asian                               |
| <input type="radio"/> Other black background (please specify below) | <input type="radio"/> Other mixed background (please specify below) |
| <input type="radio"/> Indian  |   |
| <input type="radio"/> Other (please specify)                        |   |

\* 27. Age Range. Please tick the age bracket you belong to

- |                                |  |
|--------------------------------|--|
| <input type="checkbox"/> 18-24 | <input type="checkbox"/> 55-65             |
| <input type="checkbox"/> 25-34 | <input type="checkbox"/> 65+               |
| <input type="checkbox"/> 35-44 | <input type="checkbox"/> Prefer not to say |
| <input type="checkbox"/> 45-54 |  |

\* 28. Sexual Orientation. Which of the following best describes how you identify?

- |  |   |
|--|---|
| <input type="radio"/> Bisexual               | <input type="radio"/> Heterosexual/Straight |
| <input type="radio"/> Gay woman/Lesbian      | <input type="radio"/> Prefer not to say     |
| <input type="radio"/> Gay Man                |   |
| <input type="radio"/> Other (please specify) |   |

\* 29. Do you consider yourself to have a disability or a long-term health condition?

- |                           |   |
|---------------------------|---|
| <input type="radio"/> Yes | <input type="radio"/> Prefer not to say |
| <input type="radio"/> No  |   |

30. If yes, please indicate your type of disability.

- |   |   |
|---|---|
| <input type="radio"/> Not Applicable                    | <input type="radio"/> Mobility                  |
| <input type="radio"/> Hearing                           | <input type="radio"/> Reduced physical capacity |
| <input type="radio"/> Learning difficulties             | <input type="radio"/> Speech                    |
| <input type="radio"/> Long term illness                 | <input type="radio"/> Visual                    |
| <input type="radio"/> Manual dexterity or co-ordination | <input type="radio"/> Prefer not to say         |
| <input type="radio"/> Mental health                     |   |
| <input type="radio"/> Other (please specify)            |   |

31. How did you hear about Special Edition?

- From a past delegate
- Word of mouth
- Recommendation from a colleague/contact
- LinkedIn
- Other (please specify)
- Facebook
- Instagram
- Twitter

\* 32. Please tick this box if you would like to be added to TRC's mailing list for news of upcoming training programmes, events and workshops.

Yes

No

\* 33. Please opt in if you would like us to keep your information on hold for subsequent Special Edition application processes. (For 3 years - until June 2022)

Opt In

Opt Out

\* 34. You are about to submit your application.

You can not edit your application once it has been submitted, so please make sure you have completed all sections and uploaded your accompanying CV to dropbox.

Thank you for applying for Special Edition 2019 - Good Luck!

Yes, I am happy to submit my application

Yes, I have uploaded my CV to Dropbox (using the link provided: <https://www.dropbox.com/request/USdtFPtBJP2wjrOOZqVD>)